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| **Position Title:** Roadie Rep  Greeter (Non-exempt) | **Department:**  FOH (Front of House) |
| **Reports to: Department Manager** | |
| **Job Summary** | |
| The greeter will assist the host with leading the excitement of the RoadHouse Cinemas (RHC) experience, from the first impression to the last impression. Greeters will maintain professionalism in a positive environment, and uphold the quality standard of our products and service to ensure guest satisfaction. He/she will assist in the safety of our guests by utilizing all safety guidelines and policies to ensure guest satisfaction. | |
| **Essential Functions** | |
| * Multitask with a sense of urgency, while maintaining consistency and accuracy * Ensure guest safety by following all required safety processes and protocols * Anticipate guest perception/needs * Acknowledge guests on premises with a friendly “hello” * Know and be able to communicate RHC movie ticket and menu specials * When needed, accurately handle cash, credit and gift card transactions to close out guest tabs * Use RHC equipment with respect and care (IPads, card readers, venue valet touch screens) * Cash handling using POS (Point of Sales) system correctly * When required accurately close out tabs and deliver checks to guests * Pre bus and clean theatres * Run drinks and food items in a timely fashion * Conduct side-work including wrapping silverware, preparing sauces, and all other assigned work * Regularly check and restock necessary items in theatres * Engage in teamwork, assisting with all other departments as needed * Review bathroom cleanliness (per training guidelines). * Perform other duties as assigned   **Experience and Education:**   * Must obtain Title 4 certification and Food Handlers Card within 30 days of hire. * Previous experience preferred. * Basic math skills required. * Must 18 years of age or older. | |
| **Physical Requirements** | |
| * Frequently stoop, kneel, crouch, or crawl. * Regularly: stand, walk, climb stairs, balance; * use hands to grip, handle, feel, reach; * talk and hear; * lift 25 pounds at waist or shoulder level. | |

Employee Signature: Date: