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| **Position Title:** Security Guard  (Non-Exempt) | **Department:**  FOH (Front of House) |
| **Reports to:** General Manager and/or a staff person assigned by the General Manager. | |
| **Job Summary** | |
| Responsible for maintaining a secure environment for all employees and guests. He/she will understand the culture of the concept, and be able to expressively educate all guest inquiries. The security guard will maintain professionalism in a positive environment. He/she will assist in the safety of our guests by utilizing all safety guidelines and policies to ensure guest safety and satisfaction. | |
| **Essential Functions** | |
| * Secures all areas of the building, checking for open doors and any unusual activity. * Makes presence known in building, including in arcade, lobby, auditoriums, perimeter of building and parking lot * Conducts regularly scheduled rounds in and around the building, including all parking lots * Escort employees to cars as needed at night * Responds to emergencies according to policies * Informs supervisor of any issues or concerns * Understands process and procedures for calling in concerns either to non-emergency police or 911 * Assist during emergencies. * Assists Managers with difficult guests * Attends all required trainings * Strives to maintain a safe working environment through the prevention of theft, break-ins, vandalism, and accidents. * Maintains the preservation of equipment and property. * Maintains a positive and professional demeanor towards employees and guests. * Adheres to all policies and procedures of RoadHouse Cinemas * Assist with outdoor evening tasks such as taking out trash and putting away outdoor furniture * Performs other duties as assigned.   **Experience and Education:**   * High School Diploma or General Education Degree * 1-3 months related experience and/or training; or equivalent combination of education and experience | |
| **Physical Requirements** | |
| * Frequently stoop, kneel, crouch, or crawl. * Regularly: stand, walk, climb stairs, balance; * Use hands to grip, handle, reach; * Talk and hear; * lift 25 pounds at waist or shoulder level. | |

Employee Signature: Date: